



EAST DONYLAND PARISH COUNCIL

Annual Parish Council meeting - 12th May 2022, St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm

MINUTES

Present: Cllrs Doug Clay, Anna Appleyard, Julian Brett, Yamena Oskis & Bob Dodson; CBC Ward Cllr Adam Fox; Clerk Elizabeth Nelson-Hayes and 2 members of the public.

- 001/22 To elect a Chairman for the ensuing year and for the newly appointed Chairman to sign the declaration of acceptance of office:** DC proposed AA to be re-elected as Chair; YO 2nd - all agreed. AA signed the declaration.,
- 002/22 To elect a Vice Chairman for the ensuing year and for the newly appointed Vice Chairman to sign the declaration of acceptance of office:** DC proposed JB to be re-elected as Vice Chair; AA 2nd - all agreed. JB signed the declaration.
- 003/22 To receive and accept apologies and to note absences:** Apologies were received & accepted from Cllr Cartwright and CBC Ward Cllrs Scordis & Lilley.
- 004/22 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:** JB-pecuniary in 008/22.
- 005/22 To approve the minutes of the meeting held on 21st April 2022:** Small typos highlighted. AA proposed the minutes to be correct; YO 2nd - all agreed.
- 006/22 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:** Richard Martin who resides in Old Heath & stood for the Conservative party for Old Heath & The Hythe ward introduced himself. He is an active member of the Middle Action group - of which there is no update the group is waiting for the inspectors report. Richard would like to get to know Rowhedge better and any issues there might be in the village.
Mrs Sanderson drew the Council's attention to the ramp up to the top door at St Lawrence Church is starting to disintegrate. This opened up a conversation about a potential accessibility study within the village, something YO would happily take on. DC to obtain a quote for the ramp at the churchyard and speak to the contractor about the path at the village hall entrance. Refer to the Maintenance Committee who meet in June. Check with the Diocese that the path is within EDPC remit. - Action The Clerk.
- 007/22 To receive and note reports from:**
- i) County Councillor, Kevin Bentley; no report, a previous meeting was successful but no updates at the moment to share.
 - ii) CBC Ward Councillors, Mike Lilley; Brief email-*The South Colchester Speedwatch Team has now been set up and they will start doing Community speedwatches in the Local Area. Rowhedge Road will have two tests one at the top end in Old Heath and the other on the bottom end of Rowhedge Road. No notice will be given apart from this one and the team will just appear. Other roads cleared are Mersea Road. Abbots Road. The Allotments group has asked for financial help in buying a Security system for the Allotments and I've agreed to help fund that when the Locality Fund starts again at the end of May.*
Adam Fox noticed the 20mph signs newly installed. He let the Council know that Cllr Scordis was re-elected for Old Heath & The Hythe Ward & is taking a well earned break. CBC are currently working on a coalition for leadership. The locality budget awarded to ward Cllrs will be £2000 again from June which he hopes to use towards security measures at the allotment. The temporary path around the collapsed Field Gate Quay making access available from Rowhedge to the Hythe again has been promised for the end of June.

- iii) The Clerk (*attached*) Point 5 regarding dogs running in front of the lawn mower on the recreation ground, need to make everyone know how dangerous and upsetting this is, a reminder that dogs should be on leads on the recreation ground at all times. An update on the signage on the rec has been done not too long ago..
To contact the Council's green contractor to ask if they could avoid mowing the lawn after school when the play area is very busy with lots of children and adults. The council & the contractor are both aware that times of mowing isn't mentioned in the contract - Action - The Clerk
Point 11; Security for the quayside & beyond. To arrange for security for the Jubilee weekend from Thursday 2nd to Sunday 5th June, no security if there is bad weather - Action - The Clerk.
Point 6; Feedback from the website, as quoted in the resolution at April's Full Council meeting. The feedback was very helpful, the decision needs further thought especially spending public money, to go to June's agenda, to also find out the transition costs from Eyelid Productions. - Action - The Clerk & Asst. Clerk
Pont 9; A Health & Safety review is needed within the office, especially as an IT Technician is expected soon to help with the laptops & work is required on power sockets and building works is scheduled. The review to be reported to F&P Committee - Action YO

- 008/22** **To agree the payments list already checked by Cllrs Appleyard & Clay:** JB left the meeting. A short discussion was held regarding the Turning Circle costings. Make the volunteers aware of expenditure & keep a note of expenditure within the office. DC proposed & AA 2nd the payments list to be correct - all agreed. JB returned to the meeting.
- 009/22** **To note the draft minutes from the Maintenance Committee on 21st April, and to consider any proposals/recommendations arising:** Noted
i) **To agree the councillors who will be members of the Committee for the following year:**
It was agreed that Cllrs Brett, Oskis, Clay & Dodson would form the Maintenance Committee.
- 010/22** **To agree the councillors who will be members of the Finance & Personnel Committee for the following year:** It was agreed that Cllrs Appleyard, Clay, Cartwright & Dodson would form the Finance & Personnel Committee
- 011/22** **To approve the Annual Governance Statement for the year ending 31.03.22:** deferred to June, after the internal audit on 25th May
- 012/22** **To approve the Accounting Statements for the year ending 31.03.22:** deferred to June, after the internal audit on 25th May
- 013/22** **To consider the following event applications:**
i) Rowhedge Heritage Trust for a Seafood Picnic on 30th July on Lion Quay: The insurance certificate is missing & it was noted that there are no plans to forewarn residents of the event. Ask the RHT to do so. AA proposed to grant permission for this event, JB 2nd - all agreed. To follow up on the points mentioned - Action - The Clerk.
- 014/22** **To reviews the following policies;**
i) Wheelchair Policy, change "user" for "hirer" throughout. Small typos. Highlight the maximum weight & add kilo's to the weight.
ii) Social media Policy; small typos.
iii) Climate & Ecology statement; Ward Cllr Fox is happy to liaise with Ben Plummer from CBC to come to EDPC to show how the Council can make the most out of the Climate & Ecology statement & strive for the 2030 deadline of being carbon neutral.
- 015/22** **To receive a request from Friends of St Lawrence to collaborate on a commemorative bench for the Queen's Jubilee to be placed in St Lawrence Churchyard at a price of £242.50 +fitting.** AA proposed to split the costs 50% not exceeding £280 which includes fitting of the bench, JB 2nd - all agreed.
- 016/22** **To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda:** The action list was noted. Put a casual vacancy advert on the front page of the

website when the survey deadline has passed and let AA know to share on social media. Check previous Council minutes for resolutions regarding the clothing bin. Action - The Clerk

017/22 To discuss planning applications and note decision papers as listed:

- i) [Planning application 221055:8 Thanet Walk &, 2 Sunbeam Close, Rowhedge Colchester CO5 7DZ New balconies to replace to the river frontage of 2 Sunbeam Close and 7 Thanet Walk. The balconies replace the existing Juliet balconies to the first floor living rooms.:](#) JB proposed no comment, DC 2nd - all agreed. A short discussion took place to research the ecological impact of planning applications & construction within the village.

- ii) [Planning decision 220530: 37 Woods Way; proposed side extension – application refused](#) - Noted

The meeting closed at 8:14pm

Agreed as a true record.

Signed..... Date.....
Chair