
EAST DONYLAND PARISH COUNCIL

Serving the Village of Rowhedge The Crow's Nest, 1 Regent Street, Rowhedge CO5 7EA

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Full Parish Council Meeting – 22 April 2022

At St Lawrence School at 7pm

Minutes

Present: A Appleyard, J Brett (JB), M Cartwright (MC), D Clay (DC), Y Oskis (YO), Clerk E Nelson-Hayes (ENH), Asst Clerk M Small (MS)

AA welcomed everyone to the meeting and announced that resignations had been received from Cllr Pettitt and Crouchman. AA said the Council would like to thank them both for their valuable contribution which has been very much appreciated.

170/21 To receive and agree acceptance of apologies to also note absences:
None received

171/21 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda: JB, PI 177/21.

172/21 To consider the co-option of Bob Dodson on to East Donyland Parish Council, for Bob to sign the declaration of office & consider parish councillor training. Bob provided some background information about himself and said he moved to the village in 2019. AA proposed to co-opt him onto EDPC. DC 2nd. All agreed. Bob then signed the Declaration of Office form and joined the Council.

173/21 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business: Two representatives from the Allotment Association explained the situation with the recent vandalism at the allotments. AA proposed to move Agenda 178/21 to this point. A short discussion took place about obtaining CCTV and various funding schemes. They were advised to approach the 3 local Colchester councillors and Kevin Bentley about applying for grants from their Locality Fund. AA proposed to grant the maximum grant of £500 to the Allotment Association on the proviso that the paperwork is ratified at the next meeting.

A representative from the Heritage trust said they had placed posters on the notice board for their exhibition on 14 and 15 May 2022 which is being held in the Village Hall. The Rowhedge Recyclers will also be hosting their event on the same day and place. They don't have a FB page but will post on the village pages. It was agreed that it will be advertised on the EDPC website. They explained they have now fully restored Firecrest which is a 1951 dinghy built at the Rowhedge Iron Works. They are launching it at the Regatta. This dinghy will be available to all residents.

- 174/21 To receive and note reports from:**
- i) **County Councillor, Kevin Bentley:** Kevin did not attend but the council hold monthly zoom meetings with the next one scheduled for Friday 22 April 2022
 - ii) **CBC Ward Councillors, Mike Lilley, Adam Fox & Lee Scordis:** Did not attend.
 - iii) **The Clerk:** A short discussion was held about the changes to the bus times and routes, and it was agreed to discuss this with Kevin Bentley at the next zoom meeting. The new timetables have been put up in the bus shelters.
- 175/21 To agree the draft minutes for the Full Council meeting held on 10 March 2022:** AA asked if we could make a change to 153/21 point 3 at the final sentence and add "If it wasn't being used". It was agreed to add this to the minutes. JB proposed to accept the minutes. YO 2nd and all agreed.
- 176/21 To agree the payments list already checked by Cllrs Crouchman & Clay:** JB left the room. MC proposed to accept, AA 2nd and all agreed. JB returned to the meeting.
- 177/21 To note the Finance & Personnel committee meeting held on the 10 March 2022 & ratify any resolutions made.** Noted and no ratifications made.
- 178/21 To listen to a representative from the allotment association regarding the recent spate of vandalism, and receive a grant application for CCTV at the allotment site:** This was moved to Agenda Point 173/21
- 179/21 To consider a new website for EDP, a budget for the website & ongoing costs:** The last website developer, Harry's Web, told the Council that they could not take on the contract. AA made further enquiries with two web developers who specialises in websites for Parish and Town Councils. Both web sites comply with the Accessibility guidelines as set out in the Public Sector Bodies Accessibility regulation. The websites are called Eyelid Productions and Aubergine. AA proposed that the Council go with Aubergine if the feedback is good and suggested a budget of £2,000. MC 2nd and all agreed. **AP Assistant Clerk to speak to other council to obtain feedback on the websites provided by Aubergine and Eyelid Productions.**
- 180/21 To receive applications for events to take place on Parish Council land & decide the outcome.**
- i) **Rowhedge Football Club to hold a 5 aside football tournament on the recreation ground on the 11th of June 2022:** JB proposed to accept, DC 2nd and all agreed.
 - ii) **St Lawrence PCC to hold an Easter Service on Lion Quay on 17th April & pay £50 donation towards an Easter Egg for the children. (Retrospective application)**
 - iii) **St Lawrence PCC to hold a Jubilee Celebration Service on Lion Quay on 5th June 2022 at 11am:** AA proposed to accept both proposals from St Lawrence PCC, DC 2nd all agreed.
 - iv) **Ye Olde Albion to host Jazz on the Quay, Pearsons Quay, 5th June 2022 from Noon-17:00:** MC proposed, YO 2nd and all agreed.

v) **Rowhedge Under 5's to host the Strawberry Fayre on the recreation ground on the 16th of July 2022.** AA said she supported the application but there wasn't enough information on the application to proceed. **AP Clerk/Asst Clerk to ask for more information.**

181/21 To receive an update from the Queen's Jubilee working party: AA said she had received an email from the working party with an update, detailing some of the activities that will be available and what further needs to be done. MC said the Sea Cadets couldn't provide first aid and we needed to contact further organisations to see if we could get volunteer first aiders. **AP: AA or YO to put out request on FB for more volunteers and provide more information of what the volunteers will be expected to do. DC to ask the school if they could volunteer first aiders.**

Clerk/asst Clerk to:

- **contact football Club and under 5's to see if they wish to be part of the celebrations and ask if they could volunteer first Aiders?**
- **to contact other organisations to see if they want to be part of the celebrations**
- **to put up poster in the Drs Surgery, pass a poster to the school so they could include in newsletter**
- **to contact Battleswick about invoices and to provide an update of actions.**

182/21 To review the Blue Plaque Scheme: After a short discussion, it was agreed to remove the maximum of 4 plaques per year and check the costs of a plaque. AA proposed to accept the changes to the Policy, MC 2nd and all agreed. **AP Clerk to check the cost of purchasing a plaque**

183/21 To receive an update regarding the S106 monies & the working party: No update provided

184/21 To review the action list and identify areas that need updating: A discussion was held about what items needed to be done. It was agreed that YO will design a sign for the entrance to the Village Hall to include the Football Club and the Recreation Ground. The Clothing bin was discussed, and the Clerk said the company that provided the bin does not have one with a bigger mouth. **AP to check previous minutes to see what was agreed about the clothing bin.**

185/21 To discuss planning applications and note decision papers as listed

- i) Planning application 220530, 37 Woods Way, Rowhedge: It was noted that a planning application had been displayed. The Clerk said she would make enquiries with CBC.
- ii) **Planning decision 220030; approve conditional, 4 Waterfront Promenade, single storey rear extension.** No comment
- iii) **Planning decision 220429; approve conditional, 115 Hillview Close, Proposed rear and front dormers.** No comment
- iv) **Planning decision 220291; approve conditional, 39 Parkfield Street, To install 12 (twelve) Solar Panels on roof of No 39 Parkfield Street.** No comment

PART 2; Confidential, all press & members of the public are excluded due to the nature of the discussion.

- 186/21 To receive an update regarding the potential purchase of the allotment land:**
The Clerk said they had not heard from the solicitors but would send a reminder email.
- 187/21 To discuss the green contract & the voluntary days agreed in the contract:**
After a short discussion it proposed that the Clerk write a letter requesting the dates when the free days had been worked and what work was undertaken. **AP Clerk to write to write letter to SAM Ltd**
- 188/21 To agree the final wording for the Rowhedge Football Club licence.2022-23.**
AA gave a brief update about the discussion held with the Football Club about the Licence. The main points were that EDPC will liaise with any organisations who want to use the recreation ground and make any decisions regarding use. EDPC will then inform the Football Club of dates etc. The Club will also provide parking stewards at the weekends. They have been given permission to use the school for parking which should help with parking issues. AA proposed to accept the changes to the Licence Agreement once clarification is received from the Club about training times and dates. JB 2nd and all agreed. **AP The clerk to contact the Football Club to find out the training times and to confirm if training is happening on weekdays.**
- 189/21 To consider nominations for the EDPC Community Awards and agree the winning nominees:** A short discussion took place, and it was agreed that the nominations are Amy (who provides the sunflowers to all residents), Emma Peele and the team for the Foodbank and Ros Watling and Nick Baker for their work for the Heritage Trust. MC proposed an award of £100, JB 2nd and all agreed

Meeting ended at 21:15.