

**East Donyland Parish Council**  
Full Parish Council Meeting – 20 May 2021  
At St Lawrence Church from 7pm.

**MINUTES**

**Present;** Appleyard, Brett, Clay, Cartwright, Crouchman & Pettitt, Clerk E Nelson-Hayes, 7 members of the public.

The Chair thanked John Sharp & Ken Jones for accommodating everyone at the church.

- 010/21**    **To receive and accept apologies and to note absences:** Apologies and accepted for Cllr Myers & Ward Cllr Fox.
- 011/21**    **To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:** None
- 012/21**    **Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:** Bus turning circle planting.
- 013/21**    **To receive and note reports from:**  
    **i.County Councillor, Kevin Bentley None**  
    **ii.CBC Ward Councillors, Mike Lilley, Adam Fox & Lee Scordis None**  
    **iii.The Clerk (previously circulated electronically)**    Noted, pick up on a permanent sign on the High Street for lorries not having access along the street. - *Action The Clerk*
- 014/21**    **To note the draft minutes (previously circulated electronically) from the Maintenance Committee on 17<sup>th</sup> April, and to consider any proposals/recommendations arising:** see agenda items 027/21, 028/21 & 29/21  
    **i.To agree the councillors who will be members of the Maintenance Committee for the following year:** It was agreed that JB, DC, NC, IP, AA will be members of the committee, to ask DM if he would like to join the committee with his knowledge of maintenance issues. - *Action The Clerk*
- 015/21**    **To agree the councillors who will be members of the Finance & Personnel Committee for the following year:** It was agreed that AA, MC, DC & NC will be members of the committee.
- 016/21**    **To approve the Annual Governance Statement for the year ending 31.03.20 (previously circulated)** AA proposed to approve the Annual Governance Statement, MC 2nd, all agreed.-*Action The Clerk*
- 017/21**    **To approve the Accounting Statements for the year ending 31.03.20 (previously circulated)** AA proposed to approve the Accounting Statements, DC 2nd, all agreed. - *Action The Clerk*
- 018/21**    **To consider the revised budget figures for planting the bus turning circle by volunteer residents. (previously circulated)** A short discussion took place regarding the height of the bamboo. The residents were thanked for their thorough proposal. JB proposed to accept a budget of £1,900 for the planting and an additional maximum £100 a year for replacement plants - to be reviewed.NC 2nd - all agreed. To Ask Cllr Bentley where the licence for planting is. - *Action The Clerk*

- 019/21** To consider the following event applications (*previously circulated*)
- i. From Rowhedge Youth U9s for Team Bonding on 12<sup>th</sup> June on the recreation ground:** AA proposed to grant permission for this event, JB 2nd all agreed - *Action The Clerk*
  - ii. Rowhedge Youth Club to use the recreation ground every Wednesday night up to 21<sup>st</sup> July** Inform the football club that the youth club will be running & tell youth club about dog poo on the rec and possible broken glass around the youth shelter. - *Action The Clerk*
  - iii. The Jam Jar to host “Curry on the Quay” 4-8pm Saturdays June – September on Lion Quay.** A community event, no alcohol, covid safe. Food will be served from the cafe, It's not actually an event. There were concerns raised about rubbish. There will be extra bins provided and someone will pick up any excess rubbish after the event. AA proposed and NC 2nd to grant permission for the event - all agreed.
- 020/21** To discuss the ongoing misuse of the EDPC disabled bays within the carpark at the village hall & find a way forward. There are a couple of repeat offenders who use the disabled bays and have knowledge of the law and refuse to stop using them despite numerous requests. Hopefully with the summer holidays around the corner & the children moving up to secondary school the problem should resolve itself. Will keep an eye on the situation in September. To write to the school apologising but there is little the parish council can do but will monitor it, ask Cllr Lilley for suggestions -*Action The Clerk*
- 021/21** To discuss the new slipway and boat park and recent communication with Atlantis Management Company.- to update the Parish Council on the arrangements for access to the slipway and future management of the slipway and boat park. The slipway should have been opened at the beginning of the week beginning 17th May - yet to be opened by Atlantis the management company who are in charge of the slipway but not the boat park. Speak to local organisations to discuss this further - *Action JB & the Clerk*  
 - to agree continued communication with Atlantis as the Parish Council; JB proposed & NC 2nd to bring more detail to the next full council meeting regarding keeping in touch with Atlantis and offering to help with the area, if needed. All Agreed -*Action JB & NC*
- 022/21** To consider a project to purchase 2 wheelchairs to loan out to residents, the initial outlay being up to £240 + £30 annual maintenance costs, to adopt a “Terms of Loan” policy. To own 2 wheelchairs to start with, residents can ring up to book the equipment for 2 days at a time. Store the wheelchairs either at the garage or in the office. No deposit required, they will be lent on trust. IP proposed buy 2 chairs at a cost of £240 plus £30 annual maintenance costs & adopt the terms of loan, MC 2nd - all agreed - *Action IP & the Clerk*
- 023/21** To receive updates regarding the Deed of Variation previously submitted to CBC, to respond if appropriate & any new information regarding Section 106 monies. EDPC spoke to CBC regarding a deed of variation for improvements on the ferry hard as previously listed projects are no longer viable. Hills do not agree to the suggested change of allocation of Section 106 funds they pay and want the Section 106 money available to go towards the pump house that they own. It is currently for sale for approximately £220,000 or Hills would lease it for £1000 per month. It was

rightly pointed out that should the money be reallocated to the pump house, the money they are required to put towards the local community will actually be going towards their own property. AA to report back to Cllr Mike Lilley that this seems unfair, EDCPC have nothing to lose by making their feelings known on the subject - *Action AA*

- 024/21**     **To receive 3 quotes for the Green Contract starting June 1<sup>st</sup>, to decide whether to have a separate contractor for Heath Rd Garden maintenance.** A short discussion took place comparing the 3 quotes received for the Green Contract, it was noted that even though all 3 companies were given the same tender document the quotes varied greatly in style and quality. The current contractor is weeding Heath Rd garden but it agreed best to engage a dedicated gardener for the task to be in charge of weeding, pruning and watering the newly installed garden. The budget for the Heath Rd Garden maintenance had been agreed at a maximum of £1,500 per year at a previous full council meeting. Only one contractor out of the 3 approached for the green contract replied to the Clerk's request for a price for Heath Rd maintenance (weeding & pruning). AA approached 3 gardeners and obtained 3 quotes to put with the one quote from Company C, AA proposed the gardener to take on Heath Rd at £12.50 per hour, which is under the £1,500 annual maintenance budget previously agreed for the area, MC 2nd -agreed.  
AA proposed Company B to take on the tree work (Part B on the tender document) as the only contractor to quote for the work. DC 2nd - agreed. IP proposed to accept Company A for grass cutting green areas and hedges (Part A of the tender document) AA 2nd-this was not carried forward. IP proposed to accept the quote from Company C for the grass cutting & Village hall entrance hedge as per the document submitted by the contractor, NC 2nd - agreed - *Action The Clerk*
- 025/21**     **To consider co-opting 2 councillors to fill the vacancies available, to advertise the positions as written in the casual vacancy policy.** After a short discussion IP proposed to start advertising in July & August ready to start in September, to get people's interest and will manage social media. NC 2nd - all agreed. *-Action IP & the Clerk*
- 026/21**     **To consider adopting a new Social Media policy to replace the policy due to be reviewed.** AA read amendments which made the policy more succinct & relevant to today's social media needs and expectations. JB 2nd - all agreed. *-Action the Clerk*
- 027/21**     **To consider purchasing new signage for the riverfront & new locations.** JB met with the RNLI & the coastguard who advised on the best signage for the area and the adoption of the location tracker "What 3 Words", AA proposed to accept the quote for £91 plus VAT for the new signs, all agreed the locations of the signs have been put to the maintenance committee previously and JB proposed the new locations be used, NC 2nd - all agreed - *Action JB & the Clerk*
- 028/21**     **To consider replacing old lifesaving equipment.** The current locations of the lifebuoys are unsuitable as situated in front gardens of properties on the High St.-so new locations need to be sought. AA proposed purchasing a new throw line & a budget of up to £1500 for life buoys, NC 2nd - all agreed - *Action the Clerk*
- 029/21**     **To consider expenditure to replace the ladders on the riverfront.** A short discussion took place regarding the 3 quotes received for replacing the old ladders on the pontoon and the quays. JB proposed accepting the quote from Company C, NC 2nd - all agreed. *Action JB & The Clerk*

**030/21 To deal with matters arising from the previous Council minutes not dealt with elsewhere on this agenda. Noted**

The Chair thanked everyone for attending and reminded the Council that a Finance & Personnel meeting follows.

Meeting closed at 8.46pm

igned..... Date.....