

East Donyland Parish Council
Finance & Personnel Committee Meeting – 9 September 2021
St Lawrence School

MINUTES

Present: M Cartwright, D Clay, A, Appleyard, Clerk Elizabeth Nelson-Hayes & Cllr Ian Pettitt (not a committee member)

The Chair opened the meeting at 20:07

022/21 To receive and accept apologies and to note absences : Apologies and accepted from Nina Crouchman

023/21 To minute pecuniary & non-pecuniary interest of members in relation to items on the agenda: None

024/21 To approve the minutes of the meeting held on 8 July 2020 – *attached*
DC approved the minutes correct MC 2nd and all agreed

025/21 Public Participation: to receive information and queries from members of the public relevant to Finance & Personnel Committee business: None

026/21 To review the budget, finance & reconciliation reports produced for the meeting and to note & approve any necessary virements – *documents attached*:

i) **Bank reconciliations (current, deposit and prepaid debit card) 01.07.21**

ii) **Budget 01.07.21**

The payments pack for August wasn't returned in time to produce reports for this meeting.

027/21 To consider any current and future training needs of the Clerks, RFO & Councillors: MS to be asked about training at her review on September 20th.

028/21 To review the Action List pertinent to the Finance & Personnel Committee – *attached*:
Online mooring payments still being researched.

029/21 To note the time and date of next meeting as 11 November, following full council meeting: Noted and agreed

The meeting closed at 20:09

Agreed as a true record. Signed:

Date: