
EAST DONYLAND PARISH COUNCIL

Serving the Village of Rowhedge The Crow's Nest, 1 Regent Street, Rowhedge CO5 7EA
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Full Parish Council Meeting – 10 February 2022

At St Lawrence School at 7pm

Minutes

Present: J Brett (JB), M Cartwright (MC), D Clay (DC), N Crouchman (NC), I Pettitt (IP) Y Oskis (YO) Clerk E Nelson-Hayes (ENH) Asst Clerk M Small (MS)

JB welcomed everyone and introduced Yamina Oskis and welcomed her to her first Full Council meeting.

35/21 To receive and agree acceptance of apologies to also note absences: Apologies received from Ann Appleyard as she was attending another event as a representative of the EDPC. Ian Pettitt also sent his apologies.

136/21 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda: JB for PI for item 141/21

137/21 To receive an update from Paul Phillips, District Youth & Community Commissioner: Paul introduced himself and said he supports youth groups in Colchester and Tendring. He said Rowhedge Youth Club is now back and running after Covid but has lost a lot of volunteers. He said the club would really like more volunteers, even if it is only one session a month. He said he is speaking to Trevor, the village hall administrator, to apply for a community grant from the Co-op for new equipment for the youth group. He said if we have any concerns about young people, to contact him at paul.phillips@essex.gov.uk **AP Clerk to send him a grant application form and to put out a request for volunteers.**

138/21 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business: Mark Lewis (ML) reiterated a matter that he raised in the office earlier this week about a bike track being made in the woods, trees had been cut down and that someone is living in the woods. The assistant clerk reported this issue to Hills who are the landowners and was told Hills would investigate. All councillors and Mark Lewis were informed of the action taken by the assistant clerk. ML asked if we would follow this up and JB agreed.

Richard Keeble (RK) raised a matter about the turning circle and said that vehicles are still driving over the edge of the turning circle. He asked if EDPC would support him in requesting that it is made into a one-way system. JB said EDPC were now having monthly zoom meetings with Kevin Bentley, and this item is on the agenda for the next meeting. RK also said he hadn't received the Friday Catch up email. JB said it had been suspended until a risk-free way could be found to send emails without inadvertently exposing all recipients email addresses.

Keith Phillips (KP) said he was also going to raise this issue about the Friday Catch up email. He said the RHT send out emails using Mail Chimp which is a secure way of sending emails. JB said that they will consider this and, in the meantime, will look at other options to advertise events, using Facebook, notice boards and website.

KP provided an update on the Quilters project, which his wife, Kay, runs. He said they have received donations of material from 30 people and would like to see more people involved. They are having a workshop in April 2022. As this is something that would normally go in the Friday Catch up, it was suggested that we could advertise it on our Facebook.

KP also mentioned the survey and asked for an update. JB said this is still ongoing.

Frank Ward (FW) said he wanted to speak about the MUGA and said this project has been running for 5 years and it still hasn't been agreed. He said he felt that EDPC should meet with the working party on a regular basis to help move it along. He acknowledges that the survey results may not be in favour of a MUGA but thought that due to the amount of money available, EDPC should set regular meetings with the working party to ensure momentum.

139/21 To receive and note reports from:

- 1. County Councillor, Kevin Bentley:** KB did not attend and JB said that KB had arranged monthly zoom meetings to discuss any issues.
- 2. CBC Ward Councillors, Mike Lilley, Adam Fox & Lee Scordis –** Mike and Adam were unable to attend. Lee provided an update as follows:
Salt Bins on Wharf Road. Bloor's are denying responsibility and so is the management company. He said he will probably fill them himself, but residents would need to salt the road.
He had reported the last speed bump on wharf road was slippery and causing problems, but the management company/Bloor's were not taking responsibility even though the road has not been adopted by the council.
Flooding at the Hythe is still a big problem. Highways said they will install signs, but they will not be electronic. He said the signs would be at each end of Haven Road, which he said would not be helpful as they need to be situated so motorist can take evasive action earlier. He said he would be attending a meeting and said representatives from EDPC would be welcome and to email Will Quince to arrange attendance.
Local Plan – He said the vote had been delayed, possibly until after the next elections.
LS left the meeting at 19:30
- 3. The Clerk:** The councillors confirmed they had read the Clerk Report. No points were raised.

140/21 To agree the draft minutes for the Full Council meeting held on 13 January 2022: JB proposed the minutes as correct, DC 2nd – all agreed.

141/21 To agree the payments list already checked by Cllrs Crouchman & Clay: JB left the meeting. DC proposed the meetings as correct, NC 2nd- all agreed. JB returned to the meeting.

142/21 To note the Finance & Personnel committee meeting held on the 13 January 2022 & ratify any resolutions made. Minutes Noted by councillors

143/21 To confirm Cllr Oskis membership on the Maintenance committee. JB proposed, DC 2nd-all agreed.

144/21 To consider the annual review of the council's policies and procedures and agree updates and amendments (refer attached summary, policies circulated to council separately): JB said he asked if YO will now be added to the Office Manual as being on the Maintenance Committee. The Office Manual showed Richard as having a garage key. The Clerk confirmed this is no

longer applicable. It also showed that Mrs E Trellis was the representative for EDCP, but she no longer does this role. **AP The Clerk will amend this document.** YO said she attended a meeting in the village a couple of years ago to discuss transport. YO said she would contact this group to see if she could find a volunteer. JB proposed en bloc to agree the policy documents. YO 2nd- all agreed.

145/21 To receive an update on the Church Street/Taylors Rd junction. JB said he is in constant contact with the residents and that accidents are still happening. He said he will raise this matter with K Bentley at the next zoom meeting.

146/21 To receive an update from the Queen's Jubilee working party; YO said she attended the first meeting along with AA. The volunteers are Mandy from Battleswick Farm and 2 other volunteers. YO said that they want to include all local group/clubs from the village and will be contacting them to try and encourage volunteers to join this committee. EDCP are committed to providing some funds for the Jubilee celebrations. MC said the CO-OP are providing funding for the Jubilee celebrations. JB said in his role as Deputy Chair of the Lion Quay Boat Club, he had received a letter from the Lord-Lieutenant inviting the club to participate in the *Festival of the Sea* to celebrate the Queens Jubilee. This runs from 17 to 19 June which is the Regatta weekend. JB said he will liaise with the Regatta Committee and other sailors to see if they wanted to participate.

147/21 To review the action list and identify areas that need updating. JB went through the action list. A working party is being planned for the burial ground. We are still awaiting information about remote payments for mooring fees. JB said the lifebuoys should be going in next week. The Clerk said she is waiting for Atlantis to agree a location for the new notice board. Tracie Guy from the Football club is liaising with the village Hall about new signage, **AP the Clerk to update the Action List.**

148/21 To discuss planning applications and note decision papers as listed
i) [Decision: planning application 212874, 18 Ashurst Close, front dormer. Approved conditional](#)
ii) [Decision: planning application 212934, 31 High St, Small Porch, Velux Roof Window, Log Burner Flue and alterations to the driveway finish. Approved conditional](#)

Noted

Meeting ended at 20:05

PART 2; Confidential, all press & members of the public are excluded due to the nature of the discussion.

149/21 To receive an update regarding the allotment land.

The Clerk said an offer had been put to Cadman and an email received which seemed very positive. The clerk read out the content of the email.



Elizabeth Nelson-Hayes, Clerk to East Donyland Parish Council

11 February 2022

Please note: copies of all documents referred to in the agenda may be obtained from the Parish Clerk in advance of the meeting electronically (with the exception of any confidential documents to be discussed in closed session – see agenda).