
EAST DONYLAND PARISH COUNCIL

Serving the Village of Rowhedge The Crow's Nest, 1 Regent Street, Rowhedge CO5 7EA
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Full Parish Council Meeting – 13 January 2022

At St Lawrence School at 7pm

Minutes

Present: Cllrs A Appleyard (AA), J Brett (JB), M Cartwright (MC), D Clay (DC), N Crouchman (NC), I Pettitt (IP) Clerk E Nelson-Hayes (ENH) Asst Clerk M Small (MS)

121/21 To receive and agree acceptance of apologies to also note absences: Apologies received and accepted from Cllr Oskis, due to family commitments, and Ward Cllr Lee Scordis due to a prior CBC meeting.

122/21 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda: JB PI for items 126/21, 129/21 and 130/21

123/21 Have your say! The Chair will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business: Bob Dobson asked who is responsible for Wharf Rd and said the yellow salt bins are empty and a car and slid on ice and into the kerb at the top of the road leading out of the village. Cllr Crouchman said it was a friend who had skid and her husband had taken 3 bags of salt to the bins. County Cllr Bentley said the road hasn't been adopted and will find out which developer is responsible for the road and find out when the infrastructure will be completed. He will contact them about the filling of the salt bins. Cllr Bentley conveyed his thanks to Mr Crouchman for his help. **AP The office will also contact Cllr Scordis for an update as he agreed to contact the developers about the salt bins and ask him to mention the old salt bin, (second from end) is full of rubbish.**

Keith Phillips (KP) said his wife is planning a Rowhedge Village quilt to be hung in the village hall. It was agreed that EDPC will advertise this on our FB page and website.

KP said he had spoken to Yana Saxby from CBC who confirmed all the S106 money has been received and that the 10 years starts May 21 which means all money has to be spent by May 2031. KP said he would like to bring to our attention that in Layer de la Haye a MUGA is next to the allotments and asked if this is something ECPC could consider. AA said the S106 money for sports provision is to be spent on the recreation ground. He asked when the community survey is to be sent out and was told that it should be ready by next week. AA asked if a QR code could be added to the survey. **AP Asst Clerk to look into this.**

124/21 To receive and note reports from:

- i) **County Councillor, Kevin Bentley (KB):** KB said that he has 17 Parish councils to look after and hopes to have catch up meetings online if unable to attend FC meetings. KB said COVID is spreading rapidly but no significant increase in hospital admissions. He said the booster jabs appear to be working. He said he is donating money from his locality budget to Lion Quat Boat Club. He has £500 left to donate. The 20mph speed limit should be happening very soon and are awaiting the job packs for the engineers to be done. Walnut Tree junction. KB said he is waiting for implementation of widening the splays which will give clearer vision. A speed survey was done March 21 on Fringinghoe, and

Rectory Road and it was 85% compliant. As this was done as lockdown was ending, he has asked them to do a further survey as more people are now using the roads. Hillview Close. KB will let us know when the remedial work is going ahead. Closed footpath at Hythe. KB is meeting with a cabinet member to discuss this issue. Church Street, A further meeting is to be arranged and see agenda point 131/21
KB left the meeting at 19:18.

- ii) **CBC Ward Councillors, Mike Lilley, Adam Fox & Lee Scordis:** No reports received.
- iii) **The Clerk:** The report was read, and points raised as follows: The Heath Rd gate to the playground needs some work. **AP JB will check to see if he can repair.** The community awards will start to be advertised in January to be presented at the Parish Assembly in April 2022.

125/21 To agree the draft minutes for the Full Council meeting held on 10 December 2021: DC proposed the minutes as correct and NC 2nd – all agreed.

126/21 To agree the payments list already checked by Cllrs Crouchman & Clay: JB left the meeting. AA proposed the payments list to be correct, MC 2nd- all agreed. JB returned.

127/21 To note the Maintenance committee meeting held on the 10th of Dec was cancelled due to not being quorate. To consider more members of the Council to join, to note the new location for the meetings. AA asked if anyone would like to join the MC. DC explained that having the meetings at the school will make it easier for him to attend, which hopefully will mean the future meetings will be quorate. He asked if we would advise the school of details of meeting dates. AA asked if the office would contact Cllr Oskis to see if she would consider joining a committee. **AP The office will advise the school and contact Cllr Oskis**

128/21 To agree a way forward & budget for a new website. AA said she had contacted four developers and had three responses. She said she had emailed all councillors earlier that day and apologised for late notification. She said the details and costings were on the email. AA asked if everyone had chance to look at her email. Only MC and JB had read her email. MC said she preferred the last one on the list. JB said he wasn't keen on any of them. AA said she felt the developer. Harry's Web was her preferred choice. This was the most expensive at £3,500.00 plus £240pa. This price included a logo design. AA felt that we needed to agree a developer as soon as possible as the EDPC website was not compatible with Google drive and not user friendly. DC asked if we could agree a budget of £3,500.00 and have more time to consider different websites. This proposal was not taken forward. AA proposed a budget of £4,000.00 which will include the costs of a logo and hosting fees with Harry's Web. DC 2nd and all agreed.

129/21 To consider & agree the draft budget for 2022-23MC: JB left the meeting. The budget was discussed as follows:

The clerk pointed out 101 4000 will need to be increased to accommodate the unagreed as yet pay rise due as per NALC. Also the budget is a lot higher than the precept.

An amount for security wardens had been omitted from the budget. This was added to draft budget under Riverside maintenance 401 4090 with an additional amount of £3500.

The budget had not factored for the Queens Jubilee, and it was added to the draft budget under 601 4896 and an increase by £1500

Electricity 101 This is to be increased to £600 due to the rise in energy costs.

Item 101 4030 Insurance detailed on the budget of £3,010. This included the pontoon insurance which is accounted for at 4014400. Factoring for increases in insurance the figure agreed is £2,200.00.

DC proposed the amended draft budget, NC 2nd – all agreed.

130/21 To confirm the precept for 2022-23. DCThe Clerk explained how the precept is calculated and said if the Council does not want to increase the precept then the reserves will have to be used as the budget is higher than the amount to be received from CBC. DC proposed to accept the precept as calculated and not to increase the precept. AA 2nd and all agreed. JB returned to meeting.

131/21 To receive an update on the Church Street/Taylors Rd junction. JB gave an update and said collisions are still happening and said KB had looked at the previous submissions made and will contact Essex Highways to follow up. Monthly meetings with KB will continue about this issue.

132/21 To review the action list and identify areas that need updating. To agree a meeting with the volunteers who have come forward to help with the Queens Jubilee. AA said she would like a Cllr to be on this committee and said she would initially attend the meeting but wanted a Cllr to take over. **AP Office to email AA of volunteers and she will arrange a meeting and advertise on FB.** JB said the previous 3 dates for the working party for the burial ground had been cancelled due to covid/weather conditions. He will arrange a further date in 1 to 2 weeks' time. John Brunning Walk. ENH I waiting for 3 quotes. AA asked if she would update Katie Cooper. 28 Rectory Road. Waiting for land registry paperwork re boundary line along the driveway. **AP ENH to contact K Cooper and Land Registry.**

133/21 To discuss planning applications and note decision papers as listed
i) [Decision: planning application 212874, 18 Ashurst Close, front dormer, Approved conditional](#)
ii) [Decision: planning application 212934, 31 High St, Small Porch, Velux Roof Window, Log Burner Flue and alterations to the driveway finish, Approved conditional](#)

Noted

PART 2 - Private & Confidential part of the meeting. The public & press are excluded

134/22 To provide an update of the potential purchase of the allotment land. The Clerk stated she has instructed our Solicitors and are waiting a response.

Meeting ended 20.24

Signed.....

Date.....