

East Donyland Parish Council

Finance & Personnel Committee Meeting – 14 January 2021
St Lawrence School, Rectory Road, Rowhedge, following full council meeting

MINUTES

The Chair opened the meeting at 8.36pm.

Present: A Appleyard, D Clay, N Crouchman, R Helliwell, J Brett ; Clerk E Nelson-Hayes

39/20 To receive and accept apologies and to note absences: All present

40/20 To minute pecuniary & non-pecuniary interest of members in relation to items on the agenda: None

41/20 To approve the minutes of the meeting held on 12 November 2020; AA proposed the minutes correct, RH 2nd – all agreed

42/20 Public Participation: to receive information and queries from members of the public relevant to Finance & Personnel Committee business: None in attendance

43/20 To review the budget, finance & reconciliation reports produced for the meeting and to note & approve any necessary virements

i) **Bank reconciliations (current, deposit and prepaid debit card)**

01.01.21; Noted

ii) **Budget report 01.01.21** Noted

44/20 To consider any current and future training needs of the Clerk & Councillors: Cemetery Management & Compliance. 5&6th May 2021 £140+VAT; All agreed for the Clerk to attend. – *Action The Clerk*

45/20 To consider the appointment of Jan Stobart to carry out the internal audit for EDPC for the financial year ending 31 March 2021 at a max cost of £200; AA proposed to appoint Jan Stobart, RH 2nd all agreed – *Action the Clerk*

46/20 To review the Action List pertinent to the Finance & Personnel Committee; If EALC aren't forthcoming about setting up paypal for mooring fees, ask Andrew Weavers to confirm the possibility – *Action The Clerk*

47/20 To note the time and date of next meeting as 12th March 2021, following full council meeting: Noted

The meeting closed at 8.43pm.

Agreed as a true record.

Signed: Date: