

East Donyland Parish Council

Finance & Personnel Committee Meeting – 12 November 2020
St Lawrence School, Rectory Road, Rowhedge, following full council meeting

MINUTES

The Chair opened the meeting at 8.35pm.

Present: A Appleyard, D Clay, N Crouchman, R Helliwell, J Brett ; Clerk E Nelson-Hayes

029/20 To receive and accept apologies and to note absences: All Present

030/20 To minute pecuniary & non-pecuniary interests of members in relation to items on the agenda: none.

031/20 To approve the minutes of the meeting held on 10 September 2020: AA proposed; DC 2nd – all agreed.

032/20 Public Participation: to receive information and queries from members of the public relevant to Finance & Personnel Committee business: No members of the public in attendance.

033/20 To review the budget, finance & reconciliation reports produced for the meeting, and to note & approve any necessary virements: - *Action the Clerk*

i) **Financial states for the years ending 01.11.20** - noted

ii) **Bank reconciliations (current, deposit and prepaid debit card) 01.11.20:** noted

034/20 To consider the draft budget for 2021/22, Do not drop the salary, keep that at the previous year of £23,000. Increase training to £500. The budget needs to be worked on to be presented at full council in January.

035/20 To consider any current and future training needs of the Clerk & Councillors; Julian to take on new councillor training – *Action the Clerk*

036/20 To consider the annual review of Fees & Charges and recommendations for 2021/22 AA proposed to accept as presented, RH 2nd – all agreed

037/20 To review the Action List pertinent to the Finance & Personnel Committee. Add remote mooring payments to research – *Action the Clerk*

038/20 To note the time and date of next meeting as 14 January 2021, following full council meeting: Noted.

The meeting closed at 8.45pm.

Agreed as a true record.

Signed: Date: