

**East Donyland Parish Council**  
Maintenance Committee Meeting – 14 October 2020  
Zoom  
**MINUTES**

**Present:** Cllrs R Helliwell, D Myers, P Case, J Brett, D Clay, A Appleyard, T Guy, I Pettitt Clerk E Nelson-Hayes.

- 001/20 To elect a Committee Chairperson for the forthcoming year;** RH has added a few actions to the action list and would like to see them off the ground before stepping down. DC proposed & DM 2<sup>nd</sup> RH to remain in post-all agreed.
- 002/20 To elect a Committee Vice-chair for the forthcoming years:** RH proposed TG to stay in post and possibly review later on in the Council year, TG agreed to stay in post JB 2<sup>nd</sup> – all agreed.
- 003/20 To receive and accept apologies and to note absences:** Cllr Crouchman absent.
- 004/20 To minute disclosable pecuniary & non-pecuniary interest of members:** DM pi 012/20 np 014/20 & JB np 014/20
- 005/20 To approve the minutes of the meeting held on 19 February 2020:** RH proposed, PC 2<sup>nd</sup> – all agreed.
- 006/20 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business:** none
- 007/20 To receive a report from the water bailiff Julian Brett.** Very good & clear report. Notes from the report; Highlights included; Huge thank you to local residents and companies who helped with the river clear up. To research up to date prices for new ladders on the quayside and any replacement safety equipment – *Action JB* The stickers need to be purchased as soon as possible – *Action the Clerk*.
- 008/20 To receive a report from the Footpath rep Julian Brett.** Short report, residents and walkers have tackled a lot of jobs, thank you to them. Nudge ward councillor Mike Lilley about the locked gate on the tow-path – *Action the Clerk* There has been an update regarding the proposed coastal path, which will be circulated to the committee – *Action JB*
- 009/20 To discuss replacement benches on Pearsons Quay;** The committee agree to replace the 3 concrete/wooden ones with the same metal ones on Lion Quay & the agreed upon bench at the village hall car park. The metal ones have minimal maintenance costs. Get prices for the benches and installation – *Action the Clerk*
- 010/20 To discuss replacement raised beds on Lion Quay;** The beds need rebuilding, oak not being the best wood for this. Options included, brick, wood, creosote covered sleepers. Reclaimed hard brick was the preferred option to get prices for rebuild – *Action the Clerk*, keep with the edible theme. Speak to a resident who could be open to the idea of helping with the upkeep -*Action RH*
- 011/20 To discuss resetting the matting outside the Albion;** Get another price post lockdown - *Action the Clerk*
- 012/20 Create a plan for Heath Rd;** After some complaints, the Heath Rd garden needs an overhaul, it was beautiful for the first year, but now it no longer looks its best. AA has approached 7 companies to quote to tidy up the area, edging on the borders as the grass is encroaching, replant with sustainable drought proof planting, ongoing maintenance of the area. The 4 quotes received have a marked difference in price, with basic detail as a planting plan incurs a cost. A budget for this would be useful to know how much to spend. Volunteers to help with the project would be ideal & ask a local resident

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if we can use their water again, for a fee. To speak to local resident and ex-councillor for advice as they have experience with this type of project. Bring to full council in November, possible S106 project – *Action AA*

- 013/20 Look at floating pontoons for the ferry hard;** RH talked through the email with designs for floating pontoons for the ferry hard. Indicative figure of £28k for potential installation, again another Section 106 project. The area needs tidying and a sense of cohesion regarding mooring of vessels and make the area user friendly and gives people the opportunity to use the walkway instead of walking in the road and launch kayaks from it safely. It would theoretically help shift the build-up of silt in the area also. To pick this up as a project – *Action RH*
- 014/20 Review the management of the ferry hard;** The RMA are interested in taking on the management of the ferry hard, tightening up processes, checking the rules to make sure they are still valid, creating systems for booking moorings, the income would still come to EDPC. Work up suggestions on how this would work for the next meeting – *Action JB & DM*
- 017/20 was moved up the agenda as Cllr Guy has to leave the meeting**
- 017/20 To update the committee on possible burial ground working parties;** 31<sup>st</sup> October working parties to meet at the burial ground. Pass on contact information, organise risk assessments & check that working parties are able to meet under current COVID-19 restrictions – *Action the Clerk & TG*
- 015/20 To discuss Christmas lights;** moving forward, previously discussed at October full council.
- 016/20 To review and possibly re-write quayside signage;** Signage was covered in the water bailiff report, proper signage outlining dangers & other relevant information for visitors to the river are needed. Prices to be sought and reported back – *Action JB*
- 018/20 To discuss a plan for recreation ground footpath widening;** this is on the Section 106 list of improvements, that are needed especially in the age of social distancing. Short discussion about it becoming a shared cycle path. Quotes are needed. To be picked up. – *Action DC* DC to meet the Clerk on the rec on Saturday 11.15 to look at the path  
To note; muddy boots, with mud all over the path & car park, potential danger. To have a word with the football club to sweep the area regularly – *Action TG*
- 019/19 To review the updated Action List pertinent to the Maintenance Committee:**
- Bench a long the path to the Hythe, update from CBC, approach ML for information or if there are finds available.
  - Add disabled signage for the disabled bays in the carpark to the action list, to purchase and repaint the lines in the car park including hatchings in front of the gates onto the rec, for emergency vehicles. The school are struggling to accommodate parents/carers who need to use the spaces as others are abusing the spaces available, the repeat offender has been approached on numerous occasions & will not take instruction. Prices needed – *Action the Clerk* \*prioritise\*A short discussion took place regarding enforcement which is almost impossible.
  - The 28 Rectory Rd has been on the list for too long, this needs to be pushed forward. – *Action the Clerk*
- 020/19 To note time and date of next meeting as 16 December 2020, 7pm zoom;** Noted.

The Chair of the committee let everyone know that Essex County Council are asking central government to move Essex up to High Tier for COVID-19. Leaflets will be arriving & to be delivered to every household explaining to everyone what this will mean. RH asks for anyone available and able to help to please deliver these in the village.

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The meeting closed at 8.42pm. Agreed as a true record.

Signed:.....

Date:.....

DRAFT