

# East Donyland Parish Council

Finance & Personnel Committee Meeting – 10 September 2020  
St Lawrence School, Rectory Road, Rowhedge, following full council meeting

## MINUTES

The Chair opened the meeting at 7.58.

**Present:** A Appleyard, D Clay, R Helliwell, J Brett ; Clerk E Nelson-Hayes

**021/20 To receive and accept apologies and to note absences:** All Present

**022/20 To minute pecuniary & non-pecuniary interests of members in relation to items on the agenda:** none.

**023/20 To approve the minutes of the meeting held on 9 July 2020:** RH proposed; NC 2<sup>nd</sup> – all agreed.

**024/20 Public Participation: to receive information and queries from members of the public relevant to Finance & Personnel Committee business:** No members of the public in attendance.

**025/20 To review the budget, finance & reconciliation reports produced for the meeting, and to note & approve any necessary virements: - *Action the Clerk***

i) **Financial states for the years ending 31.08.20** - noted

ii) **Bank reconciliations (current, deposit and prepaid debit card) 31.08.20:** noted

A like for like comparison of expenditure for the same time of year would be useful for the next meeting.

**026/20 To consider any current and future training needs of the Clerk & Councillors;** Would new councillors like to walk around the village and familiarise themselves with what EDPC does and how we represent the community – *Action RH/the Clerk*

**027/20 To review the Action List pertinent to the Finance & Personnel Committee.** Noted.

**028/20 To note the time and date of next meeting as 12<sup>th</sup> November, following full council meeting:**  
Noted.

The meeting closed at 8.05pm.

Agreed as a true record.

Signed: ..... Date: .....