



EAST DONYLAND PARISH COUNCIL

Serving the Village of Rowhedge

East Donyland Parish Council Blue Plaque Scheme

Introduction

This scheme has been developed in order to recognise historically significant people, places and events within the parish of East Donyland and to commemorate the lasting contribution made to the community of Rowhedge. The aim of the scheme is to encourage a sense of belonging, responsibility and pride in our village, and to create a legacy that celebrates our history in an accessible way.

This document sets out the application process and selection criteria for plaques to ensure that consideration of nominations is consistent and fair, and provides a framework for installation and management of plaques.

EDPC welcomes proposals from individuals or organisations, relating to persons, places, or events that might be commemorated by a plaque. All nominations will be considered within the criteria, to ensure that the person, place or event commemorated was of lasting and of clear significance. Where a proposal is successful all plaques shall be funded by the proposer as detailed below.

Application process

To nominate a person, location or event to be commemorated, you will need to provide:

- Details of the subject being nominated - i.e. the name of the person, full address of the location, date and details of the event
- The property or site on which the plaque should be placed, including the current owner's name and address*
- Details of why you think the person, location or event is worthy of consideration based on the selection criteria below.

An application can be submitted by email or in writing to the Clerk, who shall present all applications to the council at their next full meeting.

Applications shall be evaluated by the council in line with the criteria detailed below, and a decision made accordingly whether the application be granted. A maximum of four plaques may be approved by EDPC in any 12 month period.

Where an application is successful, the detail of the text to be included on the plaque shall be agreed by both the proposer and the council.

EDPC shall arrange production and installation of all plaques within this scheme to ensure consistency of design and quality, the cost of which shall be funded by the proposer of the plaque**.

EDPC shall own, maintain and insure all plaques which are installed through this process.

*PLEASE NOTE: EDPC requires the permission of the property owner to install a blue plaque. The council cannot insist agreement is given. Where permission is refused it may therefore not be possible to install a plaque even though it meets the criteria for the scheme.

** The cost for this for 2019 shall be £300 per plaque.



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Selection criteria

Nominating a person:

- Subjects of proposed plaques should have been born, or lived a good portion of their lives (generally at least 5 years), in Rowhedge.
- There must be an identified proposed location for the plaque which has a significant and recognisable link to the person being nominated.
- Individuals must have made a prominent and lasting contribution to the community in Rowhedge, or be well-known for their wider achievements in a specified field.
- Proposals will not be considered for people who are still alive. Where appropriate a close living relative must have granted their consent to the erection of the plaque.
- Proposals will not be considered where the person is commemorated by a plaque elsewhere in the borough of Colchester.

Nominating a historical place or building:

- The building or structure is of particular architectural importance or has a significant connection with a historic person or event (see criteria for persons and events).
- An appropriate location for the plaque can be identified, where members of the public are able to view it from a public road or street without needing to enter any private property.
- Permission has been sought and acquired from the owners of the building, any current residents and where relevant those who work there.

Nominating an event:

- The event must be recognised as being of special historical interest, and of not merely local, but regional or national, significance; or have played a key role in the development of Rowhedge.
- The event must have occurred at least 20 years ago.

NOT PART OF POLICY:

Plaque supplier: The Metal Foundry Ltd, Unit 1B Radnor Road, South Wigston, Leicester, LE18 4XY