

**East Donyland Parish Council**  
Full Parish Council Meeting – 12<sup>th</sup> March 2020  
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

**MINUTES**

**Present:** Cllrs Phil George, Anna Appleyard, Doug Clay, Peter Case, Dave Myers & Richard Helliwell; Clerk Elizabeth Nelson-Hayes, Joy Derby & Charlene Slade from EALC and 5 members of the public.

The Chairman, Cllr Phil George welcomed everyone to the meeting. He hoped everyone is staying safe & healthy, a quick note that Electoral Commission has applied to the government for all voting be postponed to the Autumn which would affect local elections. The nomination form deadline is looming, if you would like to become a parish councillor please approach the chairman.

**179/19 To receive and accept apologies and to note absences:** Cllr Crouchman & Cllr Guy were absent.

**180/19 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:** D Myers pecuniary in 185/19, Doug non-pecuniary 191/19, Richard non-pecuniary 189/19 & 191/19, Anna non-pecuniary 189/19

**181/19 To approve the minutes of the meeting held on 13<sup>th</sup> February 2020:** PG proposed the minutes to be correct, DC 2nd; – all agreed.

**182/19 To present EDPC with the Foundation Award from the Local Council Award Scheme:** Joy Darby thanked EDPC for the trip down memory lane, arriving in Rowhedge 20yrs ago to provide training for previous Clerk Denis Horrigan and visiting this time in one of her last jobs before retiring at the end of the month. Well Done to EDPC for all your hard work achieving this award. Only around 200 of the 10,000 Parish & Town Councils in England have received this award. Charlene Slade read out Judges comments on the work completed to gain this accolade. The Chairman replied with Thanks and delight on receiving the award.

**183/19 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:**

- The agenda points still have “19” should it not change to “20” with the change of year. The Clerk responded that some councils change it at the start of the financial year & some at the start of the new council year in May.
- Buses; the 66 Sunday service that was going to reduce to a bus every 2 hours has been proactively rallied against by users and the one hourly service will remain but with possible new timings, will publish the times once the change has taken place.
- Abbots Rd bollards are dirty and ineffective, can someone contact the relevant authority at Highways to clean and fix?
- The path along the rec, can it be widened to withstand the large number of users each day-it would benefit hundreds of people. Possibly as a stand-alone project using 106 money. This winter it has been particularly bad.

**184/19 To receive and note reports from:**

- i) **County Councillor, Kevin Bentley:** *Coronavirus*, please put the CBC/ECC advice on our website, posters on the notice boards, – *Action the Clerk*. There will possibly be a delay in the elections. There are 6 people in Essex with Coronavirus, which is a small number. Plans are in place and Public Health England are the authority who decide about mass closures of schools. Social care & waste removal amongst others are all being looked at for contingency plans-need to maintain a safe network. *Potholes*; Rain has the same effect on tarmac as snow and ice. In January & February 1000 were fixed, some using “Makesafe” – a bag of ready mixed filling which is then sealed, some have failed because of the rain. The main priority routes are being targeted first so it’s safe to travel. The vast majority will be done by the summer.  
*20mph consultation*; “what the law dictates” is the reason that Marsh Crescent/Head Street & Rectory Rd are excluded from the 20mph limit. There are different laws for different areas. Cllr Bentley will find out if the new wharf development can be entered into the scheme once it has been adopted by ECC. – This update is also used for agenda point 192/19

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- ii) **CBC Ward Councillors**; Cllr Lilley; will check the planning application for the Wharf development to see about the road adoption and if a speed limit is mentioned. – *Action ML*  
Waste services, if there are reduced collections due to the coronavirus then, food waste will be the only pick up made. It will have a knock-on effect with zone wardens having to share the load so there may be fewer services in our area. Plans are in place to help the elderly. The army is primed and ready to help the Police if needed. Highways; reporting Hillview Close as the surface is terrible due to the concrete underneath. A speed camera has been purchased and unadvertised checks will be made on the Rowhedge Rd.  
Cllr Scordis; There will be flashing lights by the school, people are still parking on the zigzag lines. King Edward quay is to be regenerated with new lights going in. The flooding on Rowhedge Rd is because the ditches behind the houses haven't been cleared. ECC are talking to the landowners about this. The Haven Rd flooding is due to high tides being on a flood plain.
- iii) **The Clerk**: report noted.

**185/19 To agree the payments list already checked by Cllrs Appleyard & Clay**: DM left the room, PG proposed the payments list correct, RH 2<sup>nd</sup> -all agreed. DM returned. *Action – the Clerk*

**186/19 To note the draft minutes from the Maintenance meeting held on the 13<sup>th</sup> February**: noted with thanks for all the work that Julian Brett does.

**187/19 To consider allowing EDCA create a hard standing outside the front of the proposed village hall annexe entrance**: Thank you to EDCA for working on this. The trees for the annexe plot can be removed, there is a letter on file from the Diocese granting permission. Could the hard standing creation marry up with the possible path widening on the recreation ground. AA proposed & PG 2<sup>nd</sup> allowing EDCA to create the hard standing-all agreed.

**188/19 To consider the annual review of the Grievance Policy, Disciplinary procedure & grant awarding scheme and agree updates and amendments**; Thanks to the Clerk for pulling it all together, PG proposed & RH 2<sup>nd</sup> to accept all 3 policies-all agreed

**189/19 To consider permission for The Rowhedge Under 5s to host the annual Strawberry Fayre on 29<sup>th</sup> June 2020 on the recreation ground**: An excellent annual event. It is noted that the council need to consider the future of local events in light of COVID-19. The event organisers for every event for 2020 need to be contacted and ask if they have a contingency plan for postponement if the government stop all public events. - *Action the Clerk* PG proposed & DM 2<sup>nd</sup> granting permission for this event, as long as the council follow government advice regarding events.

**190/19 To consider permission for Rowhedge Football Club to host an under 12 & Under 14 Tournament on 30<sup>th</sup> May on the recreation ground**: A positive and forward thinking event, can the map of the pitch be enlarged and put on the notice boards & sent round electronically. RH proposed & AA 2<sup>nd</sup> granting permission for this event – all agreed

**191/19 To consider permission for PTA to host a fireworks display on the 8<sup>th</sup> November on the recreation ground**. “Donate a driveway” can the PTA consider this as a campaign, put it out on social media in a bid to reduce parking problems also contact the social club to see if parking is available there. Tristian is an excellent contact within the football club. Must let the football club know that the recreation ground will be used for the whole day -*Action the Clerk*. PG proposed & RH 2<sup>nd</sup> granting permission for this event to go ahead-all agreed.

**192/19 To receive answers to the remaining questions surrounding the 20mph consultation**;  
Answered in item 184/19 i)

**193/19 To consider quotes to produce a map to help ease parking problems around the village hall and the recreation ground**. One quote was received for £50, to map areas of potential

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parking in the newer/higher area of the village. AA proposed & PG 2<sup>nd</sup> the quote be accepted, & a pdf version provided for wider distribution. – all agreed.

- 194/19 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda (refer attached Action List):** The action list was reviewed and the following noted:
- VE Day celebrations need to be added, DC taking the lead with the RHT, both of whom we are grateful to for all their hard work.
  - Bus turning circle updated to convey potential plans to be presented at April full council meeting.
  - Remove completed tasks

- 178/19 To discuss planning applications and note decision papers as listed:** *Action – the Clerk*  
**Planning application 200478, 75 Rectory Rd proposed single storey front & rear extension.** PG proposed no comment DC 2<sup>nd</sup>-all agreed.  
**Planning application 200209, 76 Rectory Rd proposed single storey rear extension.** PG proposed no comment AA 2<sup>nd</sup>-all agreed  
**Planning application 200392, 2 High St, replace an upper floor faulty inefficient double-glazed sash window.** AA proposed & PG 2<sup>nd</sup> support this application. Applauding the change of window to be more efficient.  
**Planning decision: 193044, 32 Albion Street, approve conditional – noted.**  
**Planning decision: 200101, 5 Darkhouse Lane, approve conditional – noted.**

**The meeting closed at 8.10pm.**

Agreed as a true record.

Signed: ..... Date: .....  
Chairman