

**East Donyland Parish Council**  
Full Parish Council Meeting – 10<sup>th</sup> December 2019  
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

**MINUTES**

**Present:** Cllrs Phil George, Richard Helliwell, Anna Appleyard, Nina Crouchman, Peter Case & Dave Myers; Clerk Elizabeth Nelson-Hayes and 10 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm and congratulated Cllr Crouchman on winning “Unsung Hero” for her work with the RCRC presented to her by Active Essex. Followed with a congratulations for the Clerk for being promoted.

**136/19 To receive and accept apologies and to note absences:** Apologies received from Cllrs Clay, Guy, Borough Cllrs Scordis & Fox

**137/19 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:** D Myers – pecuniary, item 141/19; A Appleyard – pecuniary, item 141/19.

**138/19 To approve the minutes of the meeting held on 10<sup>th</sup> October 2019:** PG proposed the minutes to be correct;– all agreed.

**139/19 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:**

- Flashing lights proposed outside the school, could they only be used in term time, so drivers do not become complacent.
- Buses to & from the hospital. There is no signage at the hospital to direct you to the buses. The timetable says leaving the hospital the buses pick up from there-they don't; they pick up from Turner Road. Please be careful. – Flag this up with the bus company & the hospital – *Action the Clerk*
- Parking on the High Street at the junction with Albion Street. A concerned resident highlights people constantly parking on the double yellow lines there which stops emergency vehicles from getting through and travelling up Albion Street. The landlord of the Albion has been approached to see if he could speak to patrons he knows has parked outside the pub. Speak to the food van who also park there to ask them to move to a safer spot. Cllr Mike Lilley said that public safety is the priority. The parking partnership will try to patrol more often. The cones currently there are not a deterrent as they are moved to accommodate cars. A static barrier the length of the double yellow lines would be a solution. Apply to the Local Highways Panel for this. Will need support from County Cllr Bentley, cameras are not allowed to be installed and a camera car monitors zig-zag lines and bus stops only. Agenda item for January to update on any progress. Approach County Councillor Kevin Bently or Local Highways Panel or both and see what the process/options are – *Action the Clerk*. Obtain the contact details for the food van to ask them to move from that piece of road. This is something that councillors can help with too if they see the van-*Action EDPC*

**140/19 To receive and note reports from:**

- i) **County Councillor, Kevin Bentley:** absent, no report.
- ii) **CBC Ward Councillors, Mike Lilley;** received a complaint from the bus company about people parking outside the Doctor's surgery. Parking is an issue with the village. The scrutiny panel are looking at raising car park fees in Colchester, but CBC need to work with the bus companies for cheaper fares has a knock-on effect. Permit parking at Stephen Cranfield Close is coming. There will be prosecutions for infringements. 75% of resident need to support the scheme. Light pollution at the university is down to someone not doing their job & switching the lights off. Sewage farm; Old Heath the old container has been replaced, so the smell should reduce. The Bloor development smell, the Environmental Health officer is keeping an eye on it. Anglian Water will be involved in the resolution once the development is complete.
- iii) **The Clerk:** report noted, following points raised:  
Checking deadline for the consultation letter to ask if *The Colne Life* magazine can deliver the 20mph letter with their publication. The review of policies in February could mean a summer recess for the Council in August-need to change the finance regulations and standing orders as advised by EALC. EDPC pays for the archaeological contractor to write a written statement.

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**141/19 To agree the payments list already checked by Cllrs George & Clay:**

Cllr Myers & Appleyard left the meeting for this item. PG proposed the list be approved, RH 2<sup>nd</sup> – all agreed. DM & AA then re-joined the meeting. *Action – the Clerk*

**142/19 To note the draft minutes from the Finance & Personnel meeting held on the 14<sup>th</sup>**

**November:** noted, AA to pick up with ENH a review meeting – *Action AA*

**143/19 To receive the full report from the structural engineer for the quaysides to identify & schedule any further works as required;**

A query if the report should be a draft or final copy. A good positive report. In point 7.3, commission the survey work for the springtime, ask the company to provide a cost for the work – *Action the Clerk*

**144/19 To consider & adopt the Lone Worker policy due to the new working arrangements for the**

**Clerk.** AA proposed to adopt the policy, after changes have been made to the “Incident Reporting”, incidents not to be reported to the Clerk but the Chair of Finance & Personnel, PG 2<sup>nd</sup> – all agreed. – *Action the Clerk*

**145/19 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda (refer attached Action List):** The action list was reviewed and the following noted:

- Change heading on item S106 funding to be more accurate.
- Change lead from PG to ENH for memorial bench & action installation
- Nudge RFC again for signage
- Nudge TG for dog fouling signage

**146/19 To discuss planning applications and note decision papers as listed: *Action – the Clerk***

- i) **Planning application 192879, 11 Rectory Rd: proposed rear extension to create new dayspace and garage replacement to create a new annexe:** PG proposed no comment, PC 2<sup>nd</sup> -all agreed.

**The meeting closed at 7.52pm.**

Agreed as a true record.

Signed: ..... Date: .....

Chairman