

**East Donyland Parish Council**  
Maintenance Committee Meeting – 16<sup>th</sup> October 2019  
RCRC Hut, Lion Quay  
**MINUTES**

**Present:** Cllrs P George, R Helliwell, N Crouchman, T Guy, Asst. Clerk E Nelson-Hayes

- 033/19 To receive and accept apologies and to note absences:** Apologies received & accepted for; Cllrs Clay & Myers.
- 034/19 To minute disclosable pecuniary & non-pecuniary interest of members:** None
- 035/19 To approve the minutes of the meeting held on 14<sup>th</sup> August 2019:** NC proposed, PG 2<sup>nd</sup> – all agreed.
- 036/19 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business:** None in attendance.
- 037/19 To agree a 4yr lease for the Crows Nest at £260pcm, all the terms the same as the current agreement, which is a 2yr lease at £238pcm;** J Sharp would like to add a clause to have a rent review for both parties after 2 years. RH proposed this to be agreeable as outlined in its entirety, PG 2<sup>nd</sup> – all agreed.
- 038/19 To receive a report from the water bailiff Julian Brett.** Thank you for an excellent report. 1.2 the slabs have broken again – to report to ECC – *Action ENH* 2.6 Pontoon ladder to be removed and install a loop ladder, get prices – *Action JB*. 3.2 This was approved previously – inform Julian – *Action ENH*. 3.5 digging mud to accommodate barges, in theory, this shouldn't be a problem, NC did advise, after speaking to Robin Cole, the committee that getting to touch with the MMO and doing the lengthy work would pay dividends for future work on the riverbed. Need Insurance, risk assessments & method statement (RAMS) – *Action JB*
- 039/19 To receive a report from the Footpath rep Julian Brett.** Thanks to Julian for both the reports, excellent update.
- 040/19 Update the committee on play area issues;** work has been ordered to fix all areas identified on the play area inspection.
- 041/19 To review the updated Action List pertinent to the Maintenance Committee:**
- Delete completed items – *Action ENH*
  - Remove the pallets. – *Action PG & RH*
  - Update the bin action point to reflect CBC participation – *Action ENH*
  - Ask SPG to move tables, rake land, level matting & use top soil then seed surface on Pearsons Quay, use leftover top soil to fill any holes. – *Action ENH*
  - Lighting; Speak to electrician (Contact from NC) for a costed proposal to remove the old lights from the Holme Oak & put the new lights on. – *Action ENH*
  - Burial Ground Gate to be picked up – *Action RH & DM*
- 042/19 To note time and date of next meeting as 18 December 2019, 7pm RCRC Hut;** Noted. To note there is a working party on Sunday 3<sup>rd</sup> November at the burial ground.

The meeting closed at 7.25pm. Agreed as a true record.

Signed:.....

Date:.....