

East Donyland Parish Council
Full Parish Council Meeting – 10th October 2019
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

MINUTES

Present: Cllrs Phil George, Richard Helliwell, Anna Appleyard, Peter Case, Tracie Guy & Dave Myers; Clerk Nicki Matthews and 11 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm.

104/19 To receive and accept apologies and to note absences: Apologies received from Cllrs Doug Clay & Nina Crouchman

105/19 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda: D Myers – pecuniary, item 109/19.

106/19 To approve the minutes of the meeting held on 12th September 2019: PG proposed the minutes to be correct; RH 2nd – all agreed.

107/19 Have your say! The Chairman will allocate a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:

- Footpath between Bloor & Hills development – the surface is not fit for purpose, with people and dogs choosing to walk on the grassed verge next to the houses instead (which residents had previously been advised by Hills would be planted with shrubs). Dog fouling is also an issue. Could the surface be improved and signs installed requesting dogs on leads / no fouling? PG advised that the path is due to be resurfaced as part of the development S106 works, but that delays have occurred due to administrative errors within ECC/CBC. Agreed the following - *Action – the Clerk*:
 - » Follow up with ECC regarding dates for works to footpath
 - » Pursue installation of a dog bin on that route
 - » Contact Hills / CBC Planning team re planting schedule for the verges
 - » Contact the development management company re possible signs (EDPC has no jurisdiction over this land)
- Clothing bank – bags are being piled at the side of the bank although it is empty (due to the bags being larger than the opening), can the council help? TG/AA volunteered to clear this and monitor, and NM to install a sign 'do not leave bags here'. *Action – the Clerk/TG/AA*
- Litter bins – still being used for household waste. PG advised that the agreed replacement scheme with closed bins should help to reduce this.
- Glass on recreation ground / car park / playground – recent increase in this, how could the council tackle it? PG advised that the council have agreed to install lighting in the car park, which could potentially be expanded to include sensor lights in other nearby areas. Refer to Maintenance Committee, *Action – Mt Cttee*
- Bus shelter – request for shelter to be installed at the stop at the top of Rowhedge Road; PG advised this is outside the parish boundary but will refer to CBC Ward Cllrs. *Action – CBC*

108/19 To receive and note reports from:

- i) **County Councillor, Kevin Bentley – updates requested on the 20mph speed limit application and removal of the tyre wall on Fingringhoe Road:** not present, no report received.
- ii) **CBC Ward Councillors, Mike Lilley, Adam Fox & Lee Scordis – updates requested on planning advice for a potential new MUGA on the Recreation Ground and possibility of commercial sponsorship for community policing:** not present, ML advised by email he will look into the planning advice and that the community policing scheme is not being taken forward.
- iii) **The Clerk:** report noted, following points raised:
 - Footpaths – the ongoing errors and delay to S106 works are unacceptable, cllrs agreed a copy of these minutes to be sent to Cllr Bentley requesting his earliest attention to this matter. *Action – the Clerk*
 - Crow's Nest lease – this is due to be renewed at the end of October; proposed new terms have now been received (extending lease from 2yrs to 4yrs, and monthly rent increase from £238 to £260) but too late for consideration at this meeting. PG proposed the power to consider and decide whether to accept the lease proposal be delegated to the Maintenance Committee, meeting Weds 16th Oct; PC 2nd – all agreed. *Action – Maintenance Committee*

East Donyland Parish Council

Full Parish Council Meeting – 10th October 2019

St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

MINUTES

- Defibrillators – where could a new machine be sited on the wharf development as there are currently no community buildings? NM advised that First Responders can site machines on the exterior of private houses with the agreement of the owner and this has already been done elsewhere in the borough.

109/19 To agree the payments list already checked by Cllrs Appleyard & George:

Cllr Myers left the meeting for this item. PG proposed the list be approved, RH 2nd – all agreed. DM then re-joined the meeting. *Action – the Clerk*

110/19 To note that the Finance & Personnel Committee on 12th September was inquorate and therefore did not proceed; all matters on the agenda will be deferred to their next meeting on 14th November: noted

111/19 To receive a grant application (refer attached) from the Rowhedge Going Greener group for £219.76 to purchase eight bins for specialised recycling as part of a new ‘renewable centre’ in the Crow’s Nest Courtyard: Cllrs noted their support for this scheme which is already working well and is a very positive initiative, and congratulated RGG on their great work in this area. J Sharp has given consent to locate the bins in the courtyard, and the Jam Jar café are supportive. The bins will be half the size of standard wheelie bins for ease of emptying, and clearly coloured and labelled to assist users and minimise misuse. RGG volunteers will empty the bins, decontaminate contents as needed (further education work still needed in some areas), store and then send off to specialist recycling companies. Any funds raised will go to St Lawrence Primary School. RH proposed the council approve the application and give the grant of £219.76; AA 2nd – all agreed. *Action – the Clerk*

112/19 To receive and consider the following event applications (refer attached): *Action – the Clerk*

i) Rowhedge Coastal Rowing Club for a rowing gig competition on 23rd February 2020: PG proposed this be approved; RH 2nd – all agreed.

ii) Rowhedge Regatta Association for the 2020 regatta on 6th June 2020: RH proposed this be approved; DM 2nd – all agreed.

iii) Rowhedge Heritage Trust for the Harris Rally on 13th October 2019: It was noted that this was a late application, and the RHT do plan to sell refreshments as in previous years to cover the costs of feeding the crews; the Clerk to send reminder that in future applications need to be submitted on time in order to allow a month’s notice to other parties who this could impact. However, the rally is a very positive annual village event, which the council has always been very supportive of. PG proposed the application be approved; AA 2nd – all agreed.

113/19 To consider two quotes received for inspection of Pearson’s Quay by structural engineers (refer attached summary) to investigate the cause of the subsidence and to agree a way forward:

It was noted that different possible causes have previously been identified as reasons for the subsidence, and the aim of this inspection is to determine the actual cause and what remedial action is required to address it. Both quotes received are from substantial engineering firms with experience and expertise in this area; further quotes were sought but not received. Cllrs noted that the inspection proposed by company B appears to be more extensive and at a lower cost. PG proposed that the quote from company B to carry out the inspection at a cost of £795 be accepted; TG 2nd – all agreed. *Action – the Clerk*

114/19 To discuss the invitation to participate in the North Essex Local Plan Technical

Consultation (refer attached) with advice from CBC Ward Cllrs and agree any response: No advice or input from the ward cllrs has been received, and the deadline for the consultation means that it cannot be deferred again. On this basis, the council did not propose any further action.

115/19 To receive a request from a member of the public that the council submits an application for parking restrictions to be applied to the inside of the bus turning circle on Rectory

Road to address ongoing issues with obstruction of the bus route: It was discussed that when the central greensward was reduced in size to ease turning, a new tarmac surfacing was installed which appears to have encouraged parking, and the greensward has recently been parked on as well. There is no signage to say no parking, and no restrictions e.g. double yellow

East Donyland Parish Council
Full Parish Council Meeting – 10th October 2019
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lines. Following a discussion of potential measures, PG proposed that the council contacts the Local Highways Panel and Cllr Bentley to apply for the following:

- Double yellow lines around the central greensward to prevent parking, and on Rectory Rd just before the turning circle (to prevent cars being forced onto the wrong side of the road on the blind bend)
- A one-way restriction on the turning circle
- Signage that says 'bus turning circle – no parking'

Additionally, a letter to be sent to the bus companies, reminding them that the terminus is at the Heath Rd stop not the turning circle, to prevent buses parking on the circle.

AA 2nd – all agreed. *Action – the Clerk*

116/19 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda (refer attached Action List): The action list was noted and the following noted:

- PG to chase up with CBC Ward Cllrs re MUGA planning advice, *Action - PG*
- NM to contact D Meakin again re Tommy silhouette, *Action – the Clerk*
- Actions on outdoor shower, allotments, community policing and hire of garage to be removed
- 20 mph speed limit / tyre wall – still require update from Cllr Bentley, *Action - KB*
- Sign on car park entrance road – football club have volunteered to lead on this
- Playground – recent damage to benches as well, Asst Clerk arranging repair work for all
- Lighting – new rural safety initiative may provide advice and funding for this, NM to research and progress. *Action – the Clerk*

117/19 To discuss planning applications and note decision papers as listed: none received.

The meeting closed at 7.56pm.

Agreed as a true record.

Signed: Date:

Chairman