

East Donyland Parish Council
Maintenance Committee Meeting – 19th June 2019
RCRC Hut, Lion Quay
MINUTES

Present: Cllrs P George, R Helliwell, D Myers, T Guy Asst. Clerk E Nelson-Hayes

- 009/19 To elect a Committee Chairperson for the forthcoming year:** PG proposed & DM 2nd RH to be chair. Agreed.
- 010/19 To elect a Committee Vice-Chair for the forthcoming year:** PG proposed & RH 2nd T Guy to be vice chair. Agreed.
- 011/19 To receive and accept apologies and to note absences:** Apologies received & accepted for Cllrs Case, Clay & Crouchman.
- 012/19 To minute disclosable pecuniary & non-pecuniary interest of members:** None registered
- 013/19 To approve the minutes of the meeting held on 17th April 2019:** PG proposed, DM 2nd - agreed.
- 014/19 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business:** None in attendance
- 015/19 To receive a report from the water bailiff Julian Brett.** On annual leave.
- 016/19 To discuss a possible agreement with Friends of St Lawrence for the maintenance of the churchyard;** RH & TG are happy to open up a conversation with FoSL & talk to J Sharp about putting maintenance of the churchyard on a more formal footing & it would be great to publicise the work, for safety & for volunteers. – *Action RH & TG*
- 017/19 To receive quotes for maintenance works in Rowhedge**
- a) **Empty the compost bin at the burial ground for £395.** RH proposed & PG 2nd to accept the quote and commission the work. – *Action ENH*
- b) **To fix the headstone in St Lawrence Churchyard for £550.** DM recommended someone who would quote for the work. To get the details & ask stonemasons to explain the method of fixing. DM registered a non-pecuniary interest in this item. RH proposed & PG 2nd to spend up to £550 on fixing the headstone. To check the schedule of work is the same for the two companies. – Agreed. – *Action DM & ENH*
- 018/19 To review the updated Action List pertinent to the Maintenance Committee:-***Action ENH*
- Delete completed items
 - Check SPG lead time for burial ground fence work quoted for.
 - Update that JR will continue with the maintenance of Heath Rd garden & is removing the pallets asap.
 - Try to reinstate & fill in the "date added" column. For potential audit purposes.
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- 019/19 To note time and date of next meeting as 14 August 2019, 7pm RCRC Hut;** Noted.

Part 2 – meeting closed to the public due to the confidential nature of the content

- 020/19 To discuss the reissue & value of the contract for the village litter picker;** RH proposed & PG 2nd to reissue the contract for the village litter picker. Agreed. – *Action NM*

The meeting closed at 7.21pm. Agreed as a true record.

Signed:.....

Date:.....